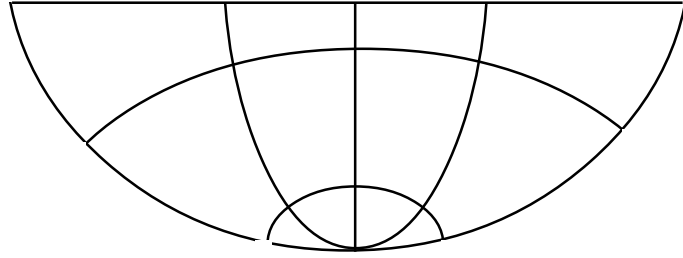


**HIGHER EDUCATION FOR FOREIGN STUDENTS IN TURKEY
APPLICATION PROCEDURE AND THE SYSTEM OF TESTING AND PLACEMENT**



**YÖS
2002
GUIDE**

In accordance with Paragraphs 10 and 45 of the Higher Education Law No: 2547 and the regulations prepared as set down in Law No: 2922 concerning the Education of Foreign Students in Turkey, it was agreed by the Higher Education Council of the Turkish Republic on 11.12.2001 and No: 2001.40.3592 that this Guide, prepared by ÖSYM, and dealing with conditions of entry of foreign students to institutions of higher education in Turkey, should be printed and distributed and that the terms and conditions set down in it be put into effect.

FOR YOUR ATTENTION !

If you are seriously intending to take the 2002 Examination for Foreign Students (YÖS) you should read this Guide carefully, fill out the enclosed Application Form accordingly and then complete application procedure as set down here before the closing date for application.

Be sure to keep this Guide even when application procedures have been completed, since it gives information about the YÖS examination and about procedures that follow the examination.

All application must be received no later than 14 May 2002

The Examination for Foreign Students (YÖS) will be held on 23 June 2002

Internet address:

<http://www.osym.gov.tr>

PRINCIPLES AND CONDITIONS

1. For the academic year of 2002-2003 the selection and placement of foreign students in institutions of higher education in Turkey will be carried out by the Student Selection and Placement Center (ÖSYM) on the basis of the results of the Examination for Foreign Students (YÖS).
2. This Guide contains the regulations and procedures which must be followed by foreign students who wish to take the Examination for Foreign Students (YÖS-2002) in order to study at an institution of higher education in Turkey, starting in the academic year of 2002-2003.
For the students placed in a program of higher education according to the results of the Examination for Foreign Students (YÖS), the right to register is only valid for the academic year of 2002-2003.
3. All correspondence between ÖSYM and applicants must be in Turkish or English and in Latin characters.
4. ÖSYM is not responsible for postal delays and losses during correspondence. Applicants who have lost or not received their 2002-YÖS Entrance and Identification Cards or Examination Results Cards by the given dates, may request another one from "ÖSYM-YÖS, Karyağdı Sokak, No: 28, Aşağıyancık, Ankara, TÜRKİYE".
5. Application is made by sending or personally delivering to ÖSYM the Application Form enclosed in this Guide together with the required documents. **Once a candidate has applied to take the YÖS examination, and received an application number, this must be quoted in all communications with ÖSYM. Correspondence in which the application number is not stated will not be taken into consideration.**
6. No additions or changes can be made on the Application Form or in the list of preferences or in the choice of the examination center after the form has been submitted. If more than one completed Application Form, together with a statement of payment of fees is received from the same applicant, the last application will be the one that is considered valid.
7. **ÖSYM is only concerned with applicants who wish to enrol in undergraduate programs.** Anyone wishing to transfer to another undergraduate program, or to commence postgraduate studies, must apply directly to the institutions concerned.
8. ÖSYM is in no way responsible for any housing or maintenance problems of students, nor can it be used as an intermediary for securing a scholarship or a residence permit.
9. The application and examination fee can not, under any circumstances, be carried forward to another academic year. A person whose application is rejected, and did not or could not take the examination, or was refused entry to the examination hall or expelled from the hall, or was not successful in the examination, or was disqualified for any reason whatsoever, can not claim the right to a refund of the fees paid. Those paying monies over and above the fees stated under the rules and regulations can not claim a refund either for the difference.
10. Upon the publication of this Guide ÖSYM reserves the right to make such changes in the regulations of the 2002-YÖS Examination as may be deemed necessary,

following the rulings of executive, legislative, and judicial bodies, and/or of the Higher Education Council (YÖK), and the Evaluation Committee. Any such changes will be put into effect by ÖSYM. Furthermore, any contingency not specifically covered in this Guide will likewise be dealt with by ÖSYM.

CONDITIONS OF APPLICATION

11. A) Applicants-
 - (a) must hold the nationality of a country other than Turkey (persons without a state and refugees may also apply),
 - (b) must be in their last year of secondary education or have successfully completed secondary education at any Turkish lycée or at a school in which the education is equivalent to that of a Turkish lycée,
 - (c) must meet the specific requirements of the institution of higher education in which they wish to enrol.
- B) Applications cannot be considered from anyone who-
 - (a) has Turkish nationality,
 - (b) is a citizen of the Turkish Republic of Northern Cyprus,
 - (c) holds dual nationality one of which is Turkish or that of the Turkish Republic of Northern Cyprus,
 - (d) holds Turkish nationality but has completed his/her secondary education abroad or in the Turkish Republic of Northern Cyprus,
 - (e) has been dismissed from a program of higher education in Turkey for disciplinary reasons, or has been proved guilty of cheating or in any way not conforming with the rules and the regulations of the YÖS examinations that have been held previously,
 - (f) is under a cultural exchange program between Turkey and their own country, or has received a scholarship for higher education from the Republic of Turkey.

PROCEDURE FOR APPLICATION

12. Those persons, who wish to apply for the YÖS Examination, should get an "Application Form" and the "ÖSYM-YÖS 2002 Guide". Requests for these can be made in writing to "**Öğrenci Seçme ve Yerleştirme Merkezi, ÖSYM-YÖS, 06538, Ankara, TÜRKİYE**" or in person to "**ÖSYM-YÖS Karyağdı Sokak, No: 28, Aşağıyancık, Ankara**".
From January 2002 onwards these documents will be mailed (free of charge) to those who request them in writing and handed out to those calling for them at the Karyağdı Street Office.
13. For an application to be considered, the following documents must be completed, and **received by ÖSYM no later than 14 May 2002** (a) a duly completed Application Form, (b) the original receipt for the payment of the fee for application and examination (copies or photocopies will not be accepted). **Both the completed Application Form and the receipt should be sent in the same envelope. ÖSYM accepts no responsibility**

for tracing separate postings. If these documents, properly completed in accordance with the regulations as set out in this Guide are not received in the correct form by the stated deadline, or if a student fails in any way to meet the requirements for entry, the application to take the examination will be considered null and void.

Residents of the Turkish Republic of Northern Cyprus, or those who have completed lycée level education in Northern Cyprus are required to submit an authorized copy of the document stating that they are not citizens of Turkish Republic of Northern Cyprus, or a copy of their 'yurttaşlıktan çıkma belgesi' which are obtainable through the 'Muhaceret Dairesi Müdürlüğü'. One of these documents must be enclosed with the application form.

The fee for application and entrance to the examination is 100 US dollars. This sum must be paid into Account No. 3031 ÖSYM-YÖS, Türkiye Yp Bankası, Güvenevler Pubesi, Ankara. Convertible foreign currency as the equivalent of 100 US dollars determined and accepted by The Central Bank of The Republic of Turkey will also be considered acceptable. Applicants from outside Turkey will send a bank cheque to ÖSYM. Copy of notice of payment, telex transfer copy and any other form of notice of payment will not be accepted.

Cheques should be obtained from banks with international transfer rights and both the issuing and clearing banks should be outside Turkey. Fees sent by applicants are considered to be paid only after they have been transferred and credited to the account.

Personal cheques, money orders, travelers cheques, postal orders, bank notes or any other form of money transfer are not acceptable and only bank cheques issued in accordance with the information above may be sent by post and enclosed with the stipulated documents.

14. The Application Form consists of three parts, the Identification Card, the Registration Card and the Candidate Declaration Form.

Applicants must send these three parts together to ÖSYM. There are certain explanations and warnings on the Application Form. Candidates should read these carefully before they fill in the Application Form.

An application number is printed on the Application Form. Make a note of your application number. This number must be quoted in all correspondence or stated on personal application to ÖSYM.

BLOCK LETTERS must be used in filling out the Application Form. Particulars about the applicant must be identical on each part of the Application Form.

In selecting preferences, the applicant should refer to Table I. The higher education programs and the conditions for registration are set out in this table. The code numbers for the programs selected should be written and coded on the Application Form in the order of preference. Up to 10 choices may be listed.

However high his / her examination score may be, an applicant is given the right to register in one program only. The ranking of preferences is very important. If an applicant fails to submit his/her preferences or if none of the preferences selected are valid he/she cannot be placed in any program of higher education whatever score he/she may have obtained (see Items No. 19, 20).

The applicant's passport number must be written in the given space on the Application Form. If an applicant has not obtained a passport, this space should be left blank. Two identical, clear, full-face copies of passport size photographs, taken during the last six months, must be pasted in the spaces provided on the Application Form. Photographs taken with the applicant wearing tinted spectacles are not valid.

Applicants must mark the choice of the examination center on the Application Form. If more than one center is indicated, ÖSYM reserves the right to select the center at which the applicant must take the examination.

ACCEPTANCE TO ATTEND THE EXAMINATION FOR FOREIGN STUDENTS

15. The documents submitted are examined by ÖSYM to make sure that they are complete. An "2002-YÖS Examination Entrance and Identification Card" is prepared for the applicants whose documents are in order. This card will state the name of the center at which the candidate will take the examination and also the specific building and hall.

Candidates taking the examination in Ankara,

- (a) who have given a postal address in Turkey will receive the 2002-YÖS Examination Entrance and Identification Card by post,
- (b) who are not resident in Turkey will collect their 2002-YÖS Examination Entrance and Identification Cards from the ÖSYM office at Karyaödy Sokak, No: 28, Aşaödyayrancý, Ankara, between 20-22 June 2002 on personal application with a valid passport.

Candidates taking the examination at centers outside Turkey will collect their 2002-YÖS Examination Entrance and Identification Cards from the Embassy of the Republic of Turkey in the country concerned. Candidates must apply in person between 20-22 June 2002 and they must have valid proof of identity.

Candidates are responsible for completing the formalities required by their own countries if they wish to take the Examination for Foreign Students at a center outside their own country. ÖSYM is in no way responsible for obtaining the documents necessary for the issue of a passport or permission to leave a country in order to take the Examination for Foreign Students, nor can it in any way assist an applicant to do so.

EXAMINATION CENTERS

16. This year, the Examination for Foreign Students (YÖS) will be held in Ankara (Turkey) and also at Tirana (Albania), Baku (Azerbaijan), Dacca (Bangladesh), Cairo (Egypt), Amman (Jordan), Almaty (Kazakhstan), Bishkek (Kyrgyzstan), Beirut (Lebanon), Skopje (Macedonia), Kuala Lumpur (Malaysia), Ulanbator (Mongolia), Islamabad (Pakistan), Kazan (Russian Federation), Damascus (Syria) and Tashkent (Uzbekistan). In all centers, the date and hour (local time) of the examination will be the same.

Each applicant must indicate the center of choice on the Application Form and applicants may only take the examination at this center. **Once the application procedure is completed the examination center of choice cannot be changed.**

THE EXAMINATION (YÖS)

- 17.** The 2002 Examination for Foreign Students (YÖS) will be held on **Sunday, 23 June 2002**. Candidates taking the examination must present the 2002-YÖS Examination Entrance and Identification Card and if the center is Ankara (Turkey), a valid passport as well. For all other centers, identity cards are also required.

For students taking the examination at the Ankara Center, the passport must have been stamped "Görülmüştür" at the Security Office of Ankara (Ankara Emniyet Müdürlüğü, Yabancılar Bübe Müdürlüğü, Samsun Asfaltı, Hipodrom Karpısı, Ankara) by 14 June 2002 at the latest. Candidates whose passports do not bear this stamp will not be permitted to take the examination in ANKARA. 2002-YÖS Examination Entrance and Identification Cards are also required.

Candidates must bring with them soft lead pencils, an eraser, and a pencil sharpener. Following identification check at 09.00 a.m., candidates will be admitted to the examination halls.

The examination consists of two parts. The first is the "Basic Learning Skills Test" which assesses abstract reasoning. The questions have a minimal dependence on language but explanations are given in English and Turkish. The second part is the "Turkish Language Proficiency Test" which assesses the candidates' comprehension of written Turkish.

The two-part examination is in a single booklet. It is a multiple choice test, and the candidate is required to select the right answer among five alternatives. The candidate marks the answer sheet carefully blocking in the alternative of his/her choice. Answers will be counted as incorrect if more than one of the alternatives is marked or if the candidate blocks in more than the given space for the answer. **Answers marked anywhere other than on the given answer sheet will not be considered valid.**

It is against the rules for candidates to talk, cheat or assist others during the examination. Students found disobeying the rules will be disqualified (see Item No. 19).

At the end of the examination, candidates as instructed, hand in both the question booklet with the answer sheets and 2002-YÖS Examination Entrance and Identification Card to the person in charge of the examination hall.

EVALUATION AND PLACEMENT

- 18.** The number of correct and incorrect answers in each of these YÖS tests are separately counted. The raw score of each test is obtained by subtracting 1/4 of the number of incorrect answers from the number of correct answers. The raw scores are converted to standard scores of which the mean is 50 and the standard deviation is 10.
- 19.** In the placement of candidates in the programs of higher education, the examination scores, the

candidate's own order of preferences, the requirements of the specific programs, and the availability of places will all be taken into consideration. In the placement procedure, only the standard score of the Basic Learning Skills Test will be used. No one with a standard score below 40 will be placed in any of the higher education programs. The results of the Turkish Language Proficiency Test play no part in the placing of students in higher education programs whatever the medium of instruction is.

For each faculty or school of state universities, the number of foreign students from any one country cannot exceed 10 % of the total quotas of the programs of that faculty or school in question.

Each successful candidate will be placed in the higher education program highest on his/her list of preferences that is compatible with his/her score on the Basic Learning Skills Test and the requirements of the different programs. Following this procedure, no changes whatsoever can be made upon candidate request. For the applicants whose examination results are discounted because they have not obeyed the rules of the examination or have not returned the necessary documents at the end of the examination, the answer sheets will not be evaluated according to the above explanations and an Examination Results Card will not be issued.

- 20.** Applicants who wish to enrol in higher education programs which require special skills such as art, music, physical education, sculpture, visual and stage arts, interior decoration, ceramics and glasswork, graphic arts and textile arts, are selected by means of special skills tests but foreign students are still required to take the YÖS examination in order to apply (Table-3). The information about the quotas, requirements and the procedures of selection for these programs should be obtained directly from the higher education institutions concerned. ÖSYM is not concerned with student selection and placement through the special skills tests.

Any candidate taking the Examination for Foreign Students may make application to be registered in the programs mentioned above. The fact that a student has already been placed in a program in Table 1, does not prevent him/her from applying for these programs. Applications will be considered according to the score obtained in the Examination for Foreign Students. Following the decision of the individual institutions on the number of applicants they can accept, applicants are then called to take the special skills test, the dates of which are set by the individual institutions.

ANNOUNCEMENT OF THE RESULTS OF THE YÖS EXAMINATION

- 21.** The examination results are mailed to the addresses given by the applicants on their Application Form. For this reason candidates must be sure to give their full address and write it clearly in block letters on the reverse of the Registration Card and also carefully block in the same address in coded form on the Declaration Form. In the event of a change of address, ÖSYM must be informed in writing immediately.

Successful candidates should note that they will be required to present their Examination Results Cards in order to register in the institution of higher education in which they have been placed.

ÖSYM will send the placement list with attached photographs, to relevant institutions prior to the registration period.

REGISTRATION IN THE INSTITUTION OF HIGHER EDUCATION

- 22.** In order to register in the higher education programs as determined by the results of the examination, applicants must prove that they have graduated from a secondary school (either Turkish or foreign) equivalent to that of a Turkish lycée and must also meet the special requirements of the program into which they have been placed. **Receipt of the Examination Results Card informing the candidate of the program in which he / she has been placed does not give them the right to register in that program unless the candidate meets the requirements of the specific program.**

Applicants are registered in the higher education programs where they have been placed regardless of their Turkish Language Proficiency Test score. Failure to register in the institution in which a student has been placed or failure to meet the requirements of the said institution automatically results in complete loss of rights. Students who thus lose their rights and yet wish to study in an institution of higher education in Turkey can apply to take the Examination for Foreign Students (YÖS) for a following academic year provided they comply with all the requirements for application.

Each candidate placed in a program of higher education must, whatever his/her score in the Turkish Language Proficiency Test, comply with the regulations of that institution and submit the documents required within the stated registration time limits of the academic year 2002-2003. **In order to register, a student must apply directly to the institution where he/she has been placed and show a passport bearing a student visa. This visa can be obtained from embassies or consulates of the Turkish Republic abroad and for those students in Turkey from the Local Directorate of Security.**

The right to study in Turkey is also granted, without a student visa requirement, to those aliens, including the holders of the Document for the Use of the Rights Granted by the Law, No. 4112, who originally had Turkish nationality by birth but, upon the Turkish Government's approval, have given up their nationality and been admitted to the nationality of a foreign state, and have, upon their qualification in the Entrance Examination for Foreign Students (YÖS), been placed in a higher education program.

At registration, a student must also prove that he/she is a graduate of a secondary school of a level equivalent to that of a Turkish lycée. This procedure for determining the level of education is carried out by the "Milli Eğitim Bakanlığı, Talim ve Terbiye Kurulu Başkanlığı, Teknikokullar, ANKARA". The documents that should be sent to the above address are (a) the original of the secondary school diploma and (b) transcripts showing

the names of courses, number of hours per week and grades received for the courses.

- 23.** Following registration, for students placed in a program of higher education where the medium of instruction is Turkish, the date and conditions of the commencement of studies are dependent upon the scores obtained in the Turkish Language Proficiency Test. (i) Those who are considered to be proficient in Turkish may commence their studies at the beginning of the academic year (A-Level). (ii) Those whose Turkish is such that the student can be expected to attain proficiency within a short time, may also commence their course of study at the beginning of the academic year but at the same time they will be required to improve their Turkish (B-Level). (iii) Those whose Turkish is considered to be inadequate are given one year's leave of absence in order to acquire proficiency in Turkish (C-Level). First, however, the C-Level students must register in the program of higher education in which they have been placed. In order to secure the right to follow their given studies in the 2003-2004 academic year, these students must satisfy their institutions of higher education that they have acquired a suitable level of proficiency in Turkish.

The documented evidence that a C-Level student has satisfied the institution in which he/she registered in the 2002-2003 academic year, that an adequate level of proficiency in Turkish has been attained must be presented in order to commence studies in the 2003-2004 academic year. Failure to submit this document results in automatic loss of rights to study.

The stipulations mentioned above are valid for those who have been graduated from the Turkish Lycee abroad and in Turkey.

In programs of higher education where the medium of instruction is a foreign language, all students may commence their study programs at the beginning of the academic year but those whose grades in the Turkish Language Proficiency Test are below the level required (i.e. B and C Levels) will be expected to follow courses in the Turkish language until they reach the standard required by their institution of higher education.

During the course of the academic year, B and C Level students-as regards Turkish language-may apply to their own higher education institution asking for recognition that they have attained an adequate knowledge of the Turkish Language. The proof of this and whether they commence their studies is left to the discretion of the individual institution.

- 24.** The tuition fee for the programs of higher education is determined each year. In the 2001-2002 academic year, the tuition fees for foreign students, depending on the nature of the program, varied from 400 - 850 US dollars at state universities.

A student must pay the tuition fees and will require a further 400-500 US dollars per month for maintenance during his/her stay in Turkey. Before a residence permit can be issued he/she is required to produce evidence to the effect that such a sum will indeed be forwarded each month.

ATTENTION!

After reading and understanding the explanations given up to this point, it would be useful for you to examine the tables and prepare a draft copy ranking your preferences of higher education programs.